APPENDIX: PERSONAL DATA DELETION REQUEST FORM TO BE SENT BY EMAIL

For the attention of the Data Protection Officer

....

Subject: Request for deletion of personal data

I, the undersigned... hereby request the deletion of my personal data held by Green Power in accordance with Article 17 of the General Data Protection Regulation (GDPR).

Personal details :

- Full name :

- Date of birth :

- E-mail address: :

- Telephone number :

- Postal address :

Additional information:

1.   Type of data concerned (tick the appropriate boxes) :

- Contact details (e-mail, telephone, address)
- Billing information
- Account details (username, password)
- Other (please specify): _____

2.   Reason for request (tick the appropriate boxes) :

- The data is no longer necessary for the purposes for which it was collected.
- Withdrawal of consent on which processing is based.
- Opposition to data processing.
- Unlawful processing of data.
- Legal obligation to erase data.
- Data collected in connection with the provision of services to children.
- Other reason (please specify): _____

Supporting documents: (Please attach copies of any documents required to verify your identity or your request).

- Identity document (ID card, passport)

- Other documents (please specify) : _____

<u>Declaration :</u>

I declare that the information provided is accurate and complete. I understand that Green Power may contact me for further information or to confirm my identity before proceeding with the deletion of data.

Signature preceded by the words 'read and approved

Date :

Please note
- We undertake to process your request within one month of receiving this form and the supporting documents.
- If we need more time to process your request, we will inform you of the reasons for the delay and let you know the new date by which we will respond.
_____

If you have any questions about this form, please contact us at the e-mail address given below

Contact@greenpower-tecnologie.com